国际经济贸易专业推荐信

**国际经济贸易专业推荐信范文：**

尊敬的领导：

    您好！首先感谢您在百忙之中抽出时间来阅读我学生XX的推荐信！这对一个即将迈出校门的学子而言，将是一份莫大的鼓励。XX同学欲申请符合国际经济与贸易专业或相关经管类工作，我相信他的能力符合贵单位的要求。

    在大学期间，他始终积极向上，奋发进取，在各方面都取得了长足的发展，全面提高了自己的综合素质。在工作上能做到勤勤恳恳，认真负责，精心组织，力求做到最好。曾被评为“优秀团员”、“入党积极分子”、“优秀学生干部”、“优秀青年志愿者”等称号；此外，自律自信，诚信守时，与人为善的生活作风使他拥有良好的人际关系，以及坚忍、不怕苦畏难的个性，坚持不断学习不断思考使他具有灵活创新的思维。我坚信他能够很好的完成上级下达的各项工作。

    该生即将从XX大学民生学院国际经济与贸易专业毕业。在大学期间，他对自己所学专业投入了极大的精力和热情，以优异的成绩完成了本专业所学课程并两次获得过XX大学优秀学生奖学金。我校的国贸专业在主修过大量的经济学基础课程之后，又加强了国贸专业有关业务课程的学习，他还自我加强了自己的商务英语水平，并利用业余时间对法律，营销，金融，会计等专业进行了一定的自学。因此，XX同学已具备一个学习国贸专业的毕业生所具有的工作条件，同时也有能力从事其他经管类相关工作。他的将来，正准备为贵公司辉煌的将来而贡献、拼搏!如蒙不弃，请给予该生一个接触贵公司的机会。

    相信您的信任和该生的能力将为未来带来共同的机遇和成功。本人愿意推荐XX同学到贵单位工作，同时，我也相信他能胜任以后的工作岗位，建议贵单位给予任用的机会！

推荐人：XXX  
XX年XX月XX日

**国际经济与贸易英文简历**

**Personal Details**   
Name:  Miss. t   
Nationality: China (Mainland)   
Current Place: Guangzhou   
Height/Weight: 163 cm　 kg   
Marital Status: Single   
Age: 28 years

**Career Objective**   
Application type: Jobseeker   
Preferred job title: Export merchandizer: merchandiser 、 Foreign trade/ trade specialist/assistant: 、 Shipping:    
Working life: 6 Title: No title   
Job type: Full time Expected Start date: In a month   
Expected salary: ￥3,500--￥5,000 Preferred working place: Guangzhou

**Work Experience**  
Company‘s name: DHL Global forwarding co.,ltd(Guangzhou Branch)Begin and end date: 2007-06-2009-10   
Enterprise nature: Soly foreign funded enterprisesIndustry: transportation   
Job Title:  operation    
Job description:  1.In charge of the VIP account ,and mainly follow American, Canada,Europe trade, send AMS,ACI timely, and deal with all the urgent case.  
2.contact with shipper ,carrier, and oversea agent as my daily job.  
3.send and check all the doc, make sure it is correct.  
4.work independently and report the progress situation to the team leader.    
Reasons for leaving:  personal reason    
    
Company‘s name: Auchan international Shanghai international trading company Guangzhou Branch (a Fortune 500 companieBegin and end date: 2003-08-2007-05   
Enterprise nature: Soly foreign funded enterprisesIndustry: Business service   
Job Title:  Assistant Merchandiser    
Job description:  1.handle orders.   
Communicate with local and oversea supplier, forwarder and destination customer, answer enquiries and offer the updated information to them.   
2.Monitor the production,communicate with QA to inprove the product quality.   
3.Handle full set of export document.   
4.Familiar with the process of export business.   
5.Good communication and team spirit.    
Reasons for leaving:  personal reason    
   
**Educational Background**   
Name of School: zhongshan university    
Highest Degree: Bachelor Date of Graduation: 2008-01-01   
Name of Major 1: economy & trading Name of Major 2:     
Education experience: Start date End date Education organization Majors Certificate Certificate No   
2005-02 2008-01 zhongshan university economy and trading bachelor 105585200805300106   
   
**Language Ability**   
Foreign Language: English Level: good   
Chinese level: perfect Cantonese Level: perfect   
Relevant skills and abilities   
  Active, vigorous, warm-hearted, optimistic, self-confident, cordial, enthusiastic, adaptable, diligent, good at communicating and cooperating, have sense of responsibility, like to learn new things, enjoying sports and reading.    
Self-recommendation letter